

Record of the Penguins Against Cancer Trustees meeting held on 24 Oct 21 via Zoom, commencing at 1000 hrs

Item (a)	Description (b)	Action (c)
1	Attendees: P Gush, A Mistlin, C Small, S Hughes, DP Johnston, C A Beardmore, C E Beardmore, C Gush, B Challacombe, T Gibson	All to note
2	Apologies for absence: A Schaub, B Thorpe, G Thomason, I Abbs, D Littlejohns	All to note
3	Matters Arising – All Items are covered elsewhere in the agenda or under AOB	All to note
4	<p>Financial Position: The PAC accounts for year ending 5 Apr 20 were included with the Annual Report and have been submitted to, and accepted by, the Charity Commission. The Treasurer proposed that PAC appoint Mr Wayne Harris, THB Accountants as independent accounts examiner for the next accounting cycle, which was seconded by Charlotte Beardmore. The proposal was unanimously endorsed. The Treasurer will send the financial accounts for year ending Apr 21 in Dec 21.</p> <p>PENGIN sales: Ben Challacombe reported that sales of PAC Gin by the Cygnet distillery in Swansea total 107 bottles (66 to customers and 41 to trade) which equates to £2572 which David Bellis of Cygnet distillery will pay into the PAC account. It is requested that confirmation is sought regarding the difference in costing between customers and trade.</p>	<p>All to Note Treasurer</p> <p>All to Note B Challacombe</p>
5	<p>Recent PAC activities:</p> <ul style="list-style-type: none"> • Jersey Veterans rugby tournament 2 Oct 21 – Penguins reached the semi-final. Report to follow from Ben Thorpe • The King Alfred’s Way cycle challenge was completed by 3 Penguins – report on PAC website • The PAC 2021 Golf Day was postponed due to unavoidable circumstances 	<p>B Thorpe</p> <p>All to note</p>
6	<p>Future Proposed activities:</p> <ul style="list-style-type: none"> • 2021 Penguins v Freshers Rugby Match – Sat 6 Nov 21 at Honor Oak Park (HOP). Kick off 1400 hrs. To be followed by PAC AGM commencing 1730 hrs (location HOP clubhouse) to be followed by the PAC annual dinner commencing 1830 hrs (location The Honor Oak (pub) function room -The Loft) • 2022 Fergus Cup rugby match – 19 Feb 22 – POC Barney Scholefield/Tim Price • 2022 Penguins v Present (Scanlan Cup) match and dinner – 23 Apr 22 – POC Ben Thorpe/Tim Price followed by GHRFC Ball (location and timings and POC TBC) (The GHRFC AGM will be held on 22 Apr 22 at Guys Hospital) • 3-5 Jun 2022 – T6 (Tower to Tower 2022) – from Guys Hospital to the Eiffel tower – POC President • Sat 15 Oct 2022 – PAC Golf Day – POC Pat Gush <p>[More detail to be found under Future Events on the PAC website www.penguinsagainstcancer.org.uk]</p>	All to note
7	Fergus Fund: Letters and cheques have seen sent to the recipients of the most recent Fergus Fund grants. Simon Hughes will now actively seek suitable applicants for the forthcoming award.	All to Note S Hughes
8	Recent PAC Grants Made: There have been no further grants made since those approved by the 18 Jul 21 PAC Trustees meeting all of which have been paid.	All to Note
9	<p>Future proposed grants:</p> <ul style="list-style-type: none"> • It is noted that there is approximately £8000 to disburse in the PAC account. A £5000 grant was proposed by Ben Challacombe to Pancreatic Cancer UK in direct support of the Davis family. This was seconded by the Treasurer and passed unanimously. Treasurer to draft cheque. President to write accompanying letter. 	All to Note Treasurer President

	<p>Afternote: The Treasurer drafted the cheque and sent it to the President in secure packaging. The President used a penknife to open the secure packaging and in so doing severed the cheque into two roughly equal pieces. The President has apologised to the Treasurer and asked her to draft a further cheque to replace the one he bisected, The Treasurer has kindly agreed to do so.</p>	<p>Treasurer All to Note</p>
10	<p>Nominations of PAC Trustees for 2021/22 (changes in bold): President C E Beardmore Vice President P Gush Treasurer C Small Assistant Treasurer A Schaub Secretary Tanya Sinclair Membership Sec DP Johnston Webmaster D Littlejohns Social Sec C Gush • T Gibson • C Howell • A Mistlin • C A Beardmore • G Thomason • L Aaron • P Davis • B Thorpe Trustees with specific responsibility for the Fergus Scholefield Cancer Research Fund: • Lead Trustee S Hughes • B Scholefield • B Challacombe • I Abbs</p> <p>These nominations were endorsed by all attendees will be put to the 6 Nov 21 PAC AGM for ratification. (Alex Schaub has, after many years service as Sec, agreed to move to be Assistant Treasurer to support the Treasurer. Paul Johnston has agreed to the retitling of his position of Assistant Secretary as Membership Secretary. Tanya Sinclair has agreed to stand as Secretary).</p>	<p>All to Note</p>
11	<p>AOB:</p> <ul style="list-style-type: none"> • As Virgin Giving is discontinuing its services the Treasurer has scoped alternative providers and recommended, with supporting evidence, that PAC should use the GoFundMe platform. Her proposal was unanimously accepted. The Treasurer will set up the relevant account and work with the Membership Sec to transfer PAC members from Virgin Giving to GoFundMe. • Pat Gush raised the potential for a PAC 10th Anniversary Ball in 2023 (potentially coinciding with the GHRFC 180th season celebrations) and agreed to scope Options. • Pat Gush raised the potential for a celebration to mark PAC raising over £250k and will scope Options (potentially coincident with the 23 Apr 22 Scanlan Cup) • Paul Johnston will seek to place a Standing Order form and Gift Aid form on the PAC website if not already there as Virgin Giving will shortly cease operation • Pat Gush proposed a vote of thanks to the Treasurer for her continuing outstanding work – passed unanimously • The President informed the Trustees that David Littlejohns, having carried out a huge amount of highly valuable work for PAC over many years is seeking to step back from a number of tasks to free up some time. He will continue to oversee PAC website content and management. Paul Johnston proposed a vote of thanks for all David’s work which was carried unanimously. 	<p>Treasurer</p> <p>P Gush</p> <p>P Gush</p> <p>DP Johnston All to Note</p> <p>All to Note</p>

Signed as accurate:

T Gibson

S Hughes

B Challacombe