

Record of the Penguins Against Cancer (PAC) Annual General Meeting meeting held on 7th December 2019 at The Market Porter, Borough Market, London, commencing at 1800 hrs

Item	Description	Action
(a)	(b)	(c)
1	Attendees: C Howell, P Gush, C Gush, G Thomason, L Aaron, S Hughes, DP Johnstone, D Littlejohns, C A Beardmore, C E Beardmore, A Howell, I Neill, T Lyons, E Mohan	All to note
2	Apologies for absence: M Blunden, A Schaub, A Mistlin, I Abbs, C Small, T Gibson, B Challacombe, J Gibson,	
	Matters Arising – All Items are covered elsewhere in the agenda or under AOB including outstanding actions from previous meetings	
3	Financial Position: Treasurer's report dated December 2019 had been circulated in advance, and had been unanimously recommended for endorsement at the AGM by the Trustees meeting held earlier on 7 Dec 19. The Treasurer's report was proposed for endorsement by C Howell and seconded by E Mohan and duly endorsed by the AGM. The AGM voted to approve the accounts. It was agreed that a vote of Thanks be offered to Caroline Small for her continuing excellent performance as PAC Treasurer. The Treasurer will arrange for the accounts to undergo annual inspection as in previous years. As previously, the President will approach PAC Ambassadors and others to request support in meeting the Accountant's fees.	Treasurer President
4	Recent PAC activities: [More detail is on the PAC website www.penguinsagainstcancer.org.uk] <ul style="list-style-type: none"> • Jersey Veterans Rugby Tournament 5/6 Oct 19 – Penguins were knocked out in the semi-final. Congratulations to Ben Thorpe and Ed Shephard for putting a very successful tour together. • PAC Golf Day, Chislehurst Golf Club, and Pilates Day, 17 Oct 19 – superbly organised by Pat and Charlie Gush and friends and raised in excess of £7000. PAC has agreed to approximately match the amount raised to make a total grant of £15 000 to Breast Cancer Now, in memory of Jayne Wistow, friend of Pat and Charlie Gush. • LEJOG cycle challenge – The President completed the nearly 900 miles in early Oct 19, without major mishap 	All to note
5	Future Proposed activities: <ul style="list-style-type: none"> • Fergus Cup rugby match [Penguins v Freshers] on 8 Feb 20 at HOP followed by a PAC Trustees meeting and PAC dinner, probably in the Roben's suite, Guy's Tower • Scanlan Cup rugby match [Penguins v Present] on 25 Apr 20 to be followed by the GHRFC Ball • PAC Golf Day 12 Jun 20 [More detail is on the PAC website www.penguinsagainstcancer.org.uk]	E Shepherd S Reading S Hughes C Gush E Shepherd J Costello
6	Fergus Fund: An ICR report on the Ewing sarcoma research of Antonio Romo-Morales, was circulated, and will be placed on the PAC website. It was unanimously agreed for PAC to provide £5000 as the Fergus Fund grant for 2020. Simon Hughes will seek nominations for the 2020 award and aims to announce the recipient on 8 Feb 20 at the Fergus Cup match	S Hughes All to Note
7	Recent PAC Grants Made: <ul style="list-style-type: none"> • Jul 19 Lady Mcadden (BUST Breast Cancer screening unit) - £3000 	

	<ul style="list-style-type: none"> Dec 19 Breast Cancer Now (BCN) Total £15 000 (£3100 direct to BCN from the PAC Pilates Day via Virgin Giving page and cheque for £11 900 to be sent with accompanying letter from PAC <p>Further detail is on the PAC website www.penguinsagainstcancer.org.uk</p>	<p>P Gush All to Note</p>
8	<p>Future proposed grants:</p> <ul style="list-style-type: none"> David Littlejohns proposed a £4000 grant for Lymphoma Action in memory of his late brother in law, whose son is competing in the London Marathon in his father's memory. The grant was seconded by Charlie Gush and approved unanimously A previous proposal to provide a grant to Greenwich Bereavement Counselling was not supported A previously endorsed proposal to provide a £3000 grant to the Urology Foundation (see record of 31 Aug 19 Trustees meeting) has not yet been actioned. The President will follow this up. 	<p>President All to Note</p>
9	<p>Confirmation of previously elected Trustees [to serve for 4 year term (3 further years) to propose for annual reelection at PAC AGM]: President C E Beardmore Vice President P Gush Treasurer C Small Secretary A Schaub Assistant Sec DP Johnstone Webmaster D Littlejohns Social Sec C Gush T Gibson C Howell A Mistlin C A Beardmore G Thomason L Aaron P Davis B Thorpe Trustees with specific responsibility for the Fergus Scholefield Cancer Research Fund Lead Trustee S Hughes B Scholefield B Challacombe I Abbs Afternote: M Blunden was elected to be an Ambassador and all Sports Captains and student reps remain in post.</p>	<p>All to Note</p>
10	<p>AOB:</p> <ul style="list-style-type: none"> Charlotte Beardmore's proposal for a vote of thanks to David Littlejohns for his continuing outstanding work as Webmaster and Marketing Officer, was endorsed Charlotte Beardmore noted that £517 had been raised by Nicky Wheeler for a sponsored Headshave. Charlotte will draft a letter of thanks to Nicky and to Eagle House school for their superb support Inky Neill will scope staging a meet and meal for the PAC Ambassadors for Mar 20 	<p>All to Note I Neill</p>

	<p>Outstanding actions from previous meetings:</p> <ul style="list-style-type: none"> • PAC Constitution to be updated to accurately reflect the fees charged by Virgin for use of the Virgin Giving site • CA Beardmore raised whether PAC required a safeguarding policy • A Mistlin has agreed to revive the PENGIN initiative (afternote: although not present at the meeting A Mistlin has again agreed to progress this) • TORs for PAC Trustees, Representatives and Ambassadors to be redrafted for agreement by Trustees. Draft complete – to be circulated by C A Beardmore for comment • Details of PAC Trustees held on Charity Commision website require updating 	<p>Asst Sec</p> <p>C A Beardmore</p> <p>A Mistlin</p> <p>C A Beardmore</p> <p>Asst Sec</p>
--	---	---

Signed as accurate:

G Thomason

C Gush

A Howell