

Record of the Penguins Against Cancer Trustees meeting held on 26/02/23 via Zoom, commencing at 12:00

| Item | Description | Action |
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| (a) | (b) | (c) |
| 1 | <p>Attendees: 12 Trustees: C A Beardmore, C E Beardmore, P Gush, C Gush, C Small, I Abbs L Aaron, B Challacombe, A Mistlin Representative / Officer: D Gush, I Gush Observers: S Lewis</p> | All to note |
| 2 | <p>Apologies for absence: P Johnson, G Thomason, D Littlejohns, S Hughes (G Thomason did join the meeting but was cut off by poor connectivity part way through the meeting)</p> | All to note |
| 3 | <p>Matters Arising: Last meeting was the AGM, all Items are covered elsewhere in the agenda or under AOB.</p> | All to note |
| 4 | <p>Financial Position: A financial statement was provided in advance of the meeting by C Small. President thanked the Treasurer for the annual report and the confirmation that the Charity Commission upload had been completed.</p> <p>PENGIN sales: A summary of PENGIN sales and remaining stock is awaited. The Treasurer also raised the issue that PAC needs to confirm that there is a written agreement between the Gin Distillers and PAC regarding the current arrangement and that if the relationship qualifies as one of 'commercial participation' it is declared. The Trustees discussed the issue and resolved that the Treasurer should, as a first step take advice from the Independent Examiner of the PAC accounts and then engage with the Charity Commission as appropriate. Ben Challacombe agreed to provide the Treasurer with all necessary information to enable this.</p> | <p>All to Note</p> <p>Treasurer</p> <p>B Challacombe Treasurer</p> |
| 5 | <p>Recent PAC (and Penguin Peloton) activities:</p> <ul style="list-style-type: none"> • The Fergus Cup match that was scheduled for 4 Feb 23 had to be cancelled due to a lack of travelling players from Birmingham. It has been suggested that all future Fergus Cup fixtures are in Birmingham to be arranged by GHRFC. • The fundraising element will remain with PAC. | <p>All to Note</p> <p>B Challacombe President</p> |
| 6 | <p>Future Proposed activities:</p> <ul style="list-style-type: none"> • Scanlan Cup. (Past v Present) April 22nd, followed by GHRFC dinner. • Bermondsey to Bruges [B2B]. Penguin Peloton cycle trip 29 Apr – 1 May 2023. The Penguin Peloton to Bruges fundraising is currently behind schedule. Students taking part are now requested to donate £50, and those in employment £200. Vice-President queried the student amount, but this has been discussed and agreed as reasonable by the President in discussion with the Penguin Peloton. L Aaron would like to use cyclist profiles again on social media as this was popular for previous events. Send off from Guy's Tower 29th April – Ian Abbs requested to join the send-off if available. • PAC Golf Day. Westerham Golf Club, 16th June 2023. Prices £70 golf & dinner or £20 for non-golfers attending dinner. | <p>All to Note</p> <p>L Aaron I Abbs</p> <p>Vice-President</p> |

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| | <ul style="list-style-type: none"> • 10th Anniversary Ball. 4th November 2023. Update from C Gush, there are 12 or 13 of the required 25 tables reserved. Names of those already attending will be made available. The intention is to celebrate 10 years but also introduce new supporters to PAC. Work also continues obtaining items for the auction. • The President has requested that future events need to have dates set a year in advance. <p>[More detail to be found under Future Events on the PAC website www.penguinsagainstcancer.org.uk/forthcoming-events]</p> | <p>C Gush</p> <p>All to Note</p> |
| 7 | <p>Fergus Fund (hereafter this section to be titled the PAC Research Committee): S Hughes provided an update for the meeting as unable to attend. PAC has formed an academic committee to oversee the Research Awards (ToRs required):</p> <ul style="list-style-type: none"> • Fergus Award (£5000 annually) • Chris Howell Urological Cancer Research Award (joint with The Urology Foundation) (£5000 annually matched by TUF) <p>The Urology Foundation have just announced their first round of awards and have seconded S Hughes to their Review Team to help score cancer-related proposals. This should ensure selection of an appropriate candidate for the first CHUCR-TUF award.</p> <p>Fergus Award for 2023 will be launched soon – as soon as the PAC Academic Committee (PACAC) TORs have been drawn up.</p> <p>In addition, the President outlined a 3rd fund, awarding £5000 pa, Women’s Cancer Research Fund. Discussions are ongoing with a potential lead. Further information to follow.</p> <p>It is therefore hoped to make 3 awards annually:</p> <ul style="list-style-type: none"> • Fergus Fund £5000 • CHUCR £5000 (matched by £5000 from TUF) • WoCaR £5000 | <p>All to Note S Hughes</p> <p>President</p> <p>All to Note</p> |
| 8 | <p>Recent PAC Grants Made:</p> <ul style="list-style-type: none"> • £4,000 to Phyllis Tuckwell Hospice (thank you letter received by PAC) • £5,000 to Prostate Cancer UK (thank you letter received by PAC) • £5,000 to St. Christopher’s Hospice (thank you letter received by PAC) • £5,000 to St. Raphael’s Hospice (thank you letter received by PAC) • £3 000 to Target Ovarian Cancer <p>Full list of grants available https://www.penguinsagainstcancer.org.uk/grants and acknowledgement letters https://www.penguinsagainstcancer.org.uk/thanks</p> | <p>All to Note</p> |
| 9 | <p>Future proposed grants:</p> <ul style="list-style-type: none"> • There are no pending grant nominations at present. | <p>All to Note</p> |

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| 10 | <p>AOB:</p> <p>C Gush queried if people were aware of who could make nominations. It was confirmed that any two members can make a nomination for a grant. This led to a discussion on Membership, the Membership database and how to confirm which Members are paying subscriptions (which they are required to do in order to remain as Members). C Small confirmed that standing order payments are being made to the bank account but this information isn't readily available to reconcile with names held on the Membership database. The President agreed to discuss in detail with the Treasurer in order to resolve the issue as currently it is very difficult, without this information, for the Membership Secretary to fulfil the role effectively.</p> <p>There is a lot happening at Guy's regarding ongoing cancer initiatives, I Abbs will provide a brief summary for PAC. Ian is also planning on a charity run in April and wants to setup a fundraising page for PAC.</p> | <p>All to Note</p> <p>President Treasurer</p> <p>I Abbs</p> |
| 11 | DONM: TBC | All to Note |

Signed as accurate:

A Mistlin

L Aaron