

**Record of the Penguins Against Cancer (PAC) Annual General Meeting  
held on 5<sup>th</sup> November 2022 at Wasps FC Clubhouse, W3 9QA,  
commencing at 1615**

Item	Description	Action
(a)	(b)	(c)
1	<p><b>Attendees:</b> J Dunbar, P Gush, G Thomason, A Mistlin, CE Beardmore, CA Beardmore, C Gush, D Littlejohns, V Littlejohns, B Challacombe, I Gush, O Williams, O Rees, A Chowdhury, F Spencer, J Fisher, A O'Hara, C Luke, A Thakar, W Mullan, S Lewis, M Zahng, B Settle, E Mills, E Brown, E Haynes-Thatcher, R Davis, D Chung, D Novelli, S Macfarlane, T George, T Downie, P Oregi, B Awo, J John, T Singh, T Lyons, S Bryan, T Davis. <b>The President welcomed everyone to the meeting and congratulated the Penguins on overcoming a spirited Freshers XV to retain the Penguin Trophy. J Dunbar agreed to produce a short match report for the PAC website.</b></p>	<b>All to note</b>
2	<p><b>Apologies for absence:</b> T Gibson, A Schaub, S Hughes, C Small, DP Johnston, I Abbs, L Aaron, P Davis</p>	<b>All to note</b>
3	<p><b>Matters Arising –</b> At the PAC Trustees meeting of 19 Oct 22 (Record of which was circulated electronically prior to the AGM) a proposal was made to set up a joint PAC-TUF (The Urology Foundation) Urological Cancer Research Fund with an annual award of £10,000 (£5,000 from PAC £5,000 from TUF). It was proposed that the fund be known as the 'Chris Howell Urological Cancer Research Fund' and that the proposal be submitted to the PAC AGM for ratification. The AGM voted unanimously to endorse this initiative. Further work to take this forward to be carried out by President and B Challacombe</p> <p><b>All other matters are dealt with in the Agenda or at AOB</b></p>	<b>All to note President B Challacombe</b>
4	<p><b>Financial Position:</b> The Treasurer produced a brief financial report. The current PAC bank balance stands at £24,853 and all cheques written to date have been cashed. A Penguin Gin sales update was circulated electronically prior to the AGM and shows that from 31 May to 31 Aug 22 29 bottles of Penguin Gin were sold at a total value of £870. The PAC Annual Report is currently being prepared by C Small and D Littlejohns and will contain accounts for the last financial year, which will require to undergo appropriate inspection prior to forwarding to the Charities Commission.</p>	<b>All to Note D Littlejohns Treasurer</b>
5	<p><b>Fergus Fund:</b> Details of Fergus Fund awards are on the PAC website <a href="http://www.penguinsagainstcancer.org.uk">www.penguinsagainstcancer.org.uk</a> under 'Fergus Fund'. S Hughes is now actively seeking suitable applicants for the forthcoming award. As a result of the creation of the 'Chris Howell Urological Cancer Research Fund (CHUCRF)', both the Fergus Fund and the CHUCRF will hereafter be overseen by the PAC Research Committee</p>	<b>All to Note S Hughes B Challacombe B Scholefield I Abbs President</b>
6	<p><b>Recent PAC Grants Made:</b></p> <ul style="list-style-type: none"> <li>• £25 000 to TUF</li> <li>• £5 000 to Sarcoma UK</li> <li>• £3 000 to St Christopher's Hospice</li> <li>• £5 000 to Pancreatic Cancer UK</li> <li>• £3 000 to Sam Bear Hospice</li> <li>• £1 000 to North Dorset Marie Curie Cancer Centre</li> </ul> <p>Further detail is on the PAC website <a href="http://www.penguinsagainstcancer.org.uk">www.penguinsagainstcancer.org.uk</a></p>	<b>All to Note</b>

7	<p><b>Future proposed grants supported by the PAC Trustees:</b></p> <ul style="list-style-type: none"> <li>£3,000 to Target Ovarian Cancer (TOC) has been proposed and endorsed by the Trustees (Lesley Leach has donated £1,000 to PAC and wishes to support TOC). The AGM supported this grant unanimously.</li> <li>Further grant proposals from PAC Members are encouraged and should be directed to the PAC Trustees initially</li> </ul>	<p><b>All to Note</b></p>
8	<p><b>Recent PAC activities:</b>                  [Further detail on the PAC website: <a href="http://www.penguinsagainstcancer.org.uk">www.penguinsagainstcancer.org.uk</a>]</p> <ul style="list-style-type: none"> <li>Very successful PAC Golf Day at Hever Castle golf club raised several thousand pounds for PAC, and was again masterfully organised by John Costello. P Gush to confirm final total of monies raised</li> <li>The T6 cycle ride from Guys Hospital to Paris in May 22 raised over £47,000. Paul Gillam has produced a video at the PAC website under PREVIOUS EVENTS</li> </ul>	<p><b>P Gush</b></p> <p><b>All to Note</b></p>
9	<p><b>Future Proposed activities:</b></p> <ul style="list-style-type: none"> <li>The Fergus Cup match will take place at Honor Oak Park in Jan or Feb 2023. Date TBC as soon as practicable</li> <li>The Scanlan Cup rugby match [Penguins v Present] will take place on 22 Apr 23 to be followed by the GHRFC Ball</li> <li>The Bermondsey to Bruges (B2B) cycle ride will take place from 29 Apr-1 May 23</li> <li>The PAC Golf Day will take place on 16 Jun 23 venue TBC</li> <li>Jersey Veterans tournament Oct 23 (Oct 1<sup>st</sup> w/e or Oct 8<sup>th</sup> w/e TBC)</li> </ul> <p>[Further detail on the PAC website <a href="http://www.penguinsagainstcancer.org.uk">www.penguinsagainstcancer.org.uk</a>]</p>	<p><b>B Challacombe</b></p> <p><b>B Challacombe</b></p> <p><b>President</b> <b>P Gush</b></p> <p><b>J Jackson</b> <b>All to Note</b></p>
10	<p><b>Proposed Trustees and Officers for 2022-23 [Trustees and Officers require annual re-election at PAC AGM] supported by existing PAC Trustees and recommended to the AGM for adoption:</b></p> <p>President C E Beardmore                  Vice President P Gush                  Treasurer C Small                  Assistant Treasurer A Schaub (Officer but not a Trustee)                  Secretary T Sinclair (Officer but not a Trustee)                  Membership Secretary I Gush (Officer but not a Trustee)                  Webmaster D Littlejohns                  Social Sec C Gush                  A Mistlin                  C A Beardmore                  G Thomason                  L Aaron                  P Davis                  B Thorpe                  DP Johnston</p> <p>Trustees with specific responsibility for the PAC Research Committee (incorporating the Fergus Scholefield, and Chris Howell Urological, Cancer Research Fund)</p> <p>Lead Trustee S Hughes                  B Scholefield (Officer but not a Trustee)                  B Challacombe                  I Abbs                  C E Beardmore</p>	

	<p><b>These nominations were unanimously approved by the AGM</b> Terry Gibson and Chris Howell have both now decided to step down as Trustees. PAC is indebted to them both for their long and tireless service</p>	<p><b>All to Note</b> <b>All to Note</b></p>
<p>11</p>	<p><b>AOB:</b></p> <ul style="list-style-type: none"> <li>• The AGM is to be followed by 2 magic raffles plus an auction and the annual PAC dinner (at the Roebuck in Great Dover Street). Charlie Gush is yet again thanked for her superb organisation of the annual dinner. Pat Gush will provide detail on monies raised at the raffles and auction</li> <li>• The outgoing Membership Secretary provided a brief membership report which was circulated electronically prior to the AGM which indicated that PAC has 59 (subscription paying) Members but approximately 3 x that number of (non-subscription paying) Supporters. This promoted significant discussion on how to both recruit more Members and to encourage Supporters to convert to being Members. Membership subscriptions are a minimum of £1 per month</li> <li>• There was welcome discussion from a number of students regarding how they could get more closely involved in the running of PAC events. A proposal was raised by Sami Lewis to invite recently qualified members to join the PAC student council (currently the council has 3 x female student members and 3 x male student members). Aminah Chowdhury also made some suggestions on how the process of joining PAC could be streamlined by for example looking at the PATRION payment system with respect to collecting membership subscriptions. A number of other suggestions were made such as inviting the Student Council members to attend Trustees meetings. The President agreed to discuss these suggestions with the other Trustees to try to move the issues forward.</li> </ul> <p><b>Afternote: Following the AGM, Tom George offered, as a recently qualified dentist, to become more closely involved with PAC. Aminah Chowdhury also expressed an interest in becoming more formally involved with the running of PAC. The President agreed to raise this to the Trustees out of committee.</b></p>	<p><b>All to note</b> <b>P Gush</b></p> <p><b>President</b> <b>All to Note</b></p>

**Signed as accurate:**

**G Thomason**

**P Gush**

**A Mistlin**