

**Minutes of the 2013 Annual General Meeting of the Penguins Against Cancer (PAC) charity held at the King Balti Restaurant, St Peter's Port, Guernsey on Fri 13 December 2013 commencing 1930 hours**

Item	Description	Action
1	<p><b>Attendees:</b>            Thomason G, Gush P, Jackson T, Morgan M, Howell C, Martin M, Mistlin A, Neill I, Hill G (Treasurer), Davies R, Evans D, Chew P, White N, Pugh C, Popplewell M, Popplewell W, Hogan W, Davis P, Blundell M, Hughes S, Pierce C, Beardmore CE (President)</p> <p><b>Apologies:</b>            Gibson T, D Littlejohns (DLJ), Beardmore CA (Secretary), Bevan G, Challacombe B</p>	
2	<p><b>Welcome:</b>            The President welcomed all attendees and described the Aim (The advancement of health and the saving of life) and the Objectives (Raising money to donate to Cancer Research and Treatment Organisations and to Hospices) as set out in the PAC [small charity] Constitution dated 6 Oct 13 (effective 6 Nov 13). Donations will be made throughout the year to appropriate organisations nominated by Members and agreed by the Trustees. As PAC has no start up or running costs, 100% of monies raised by PAC will be donated to these organisations. In the absence of the Secretary, the President agreed to take the Minutes, noting that there appeared to be a requirement to elect an Honorary Assistant Secretary</p>	All
3	<p><b>Summary of Activity:</b></p> <ul style="list-style-type: none"> <li>• A PAC Bank Account has been opened (Sort Code 600420, a/c no 89420888) with NATWEST.</li> <li>• A highly successful fundraising dinner was organised by Pat Gush on 30 Nov 13 at Guy's Hospital Roben's suite. Monies are still being collected following various auctions and raffles. Mr Gush expects to be able to declare the profit made imminently, and pay the sum into the PAC account. It was decided that the money raised should be donated to Prostate and Testicular Cancer charities</li> </ul>	Gush P
4	<p><b>Financial Statement:</b>            The Treasurer indicated that there was no financial activity on the Nov 13 bank statement but that a significant number of standing orders had been set up by Members and Trustees (suggested minimum monthly payment of £1 per member and £5 per Trustee). These transactions should appear on the Dec 13 bank statement. These funds, coupled with the profit expected from the 30 Nov 13 dinner should ensure that significant donations can be made by PAC. There appeared to be a requirement to elect an Assistant Treasurer.</p>	All

<p><b>5</b></p>	<p><b>Election of Officers and Trustees for 2013/14:</b>  The following appointments were confirmed unopposed:  President – Beardmore CE  Treasurer – Hill G  Secretary – Beardmore CA</p> <p>The following appointments were made:  Vice President – Gush P (Nom White, 2<sup>nd</sup> Blundell)  Hon Asst Sec – Thomason G (Nom Hill, 2<sup>nd</sup> Pugh)  Webmaster – Littlejohns D (Nom Beardmore, 2<sup>nd</sup> Gush)  Events Organiser – Gush P (Nom Davis, 2<sup>nd</sup> Mistlin)  Assistant Events Organiser – Bevan G (Nom Howell, 2<sup>nd</sup> Jackson)  Assistant Treasurer [<i>to be known as Wing Commander</i>] – Blundell S (Nom Hughes, 2<sup>nd</sup> Evans)</p> <p>The following were elected as Trustees for 2013/14 (in addition to all Officers and Trustees named in the Constitution):  Neill I (Nom Popplewell M, 2<sup>nd</sup> Pugh)  Pugh C (Nom Davis P, 2<sup>nd</sup> Blundell M)  Davies R (Nom Hogan W, 2<sup>nd</sup> Davis)</p>	
<p><b>6</b></p>	<p><b>Proposed Events (all dates to be confirmed by 25 Jan 14) :</b></p> <ul style="list-style-type: none"> <li>• 25 Jan 14 – Penguins XV v Camberley Gin&amp;Tonic XV at Honor Oak Park (HOP) followed by fundraising dinner</li> <li>• Mar 14 – Penguins XV v TBC at HOP with fundraising</li> <li>• Jun 14 – PAC cricket tournament</li> <li>• Oct 14 – PAC Autumn Function and AGM</li> </ul>	<p><b>Hughes  Jackson  Bevan  Mistlin  Gush</b></p>
<p><b>7</b></p>	<p><b>AOB:</b>  <b>Database</b> – It is clear that an accurate electronic database of Officers, trustees and Members needs to be maintained to enable effective communication. The Hon Asst Sec is requested to create a suitable record  <b>Website</b> – The Webmaster has confirmed that work is ongoing to create a PAC website and that he will provide an update in the New Year</p>	<p><b>Thomason</b></p> <p><b>DLJ</b></p>

**Signed Electronically**

**Beardmore CE**

**16 Dec 14**