

Record of the Penguins Against Cancer Trustees meeting held on 14/05/23 via Teams, commencing at 12:00

Item	Description	Action
(a)	(b)	(c)
1	<p>Attendees: 11 Trustees: C A Beardmore, C E Beardmore, B Challacombe, P Davis, C Gush, P Gush, D Littlejohns, G Thomason Representative / Officer: A Chowdhury, D Gush, B Scholefield Observers:</p>	All to note
2	Apologies for absence: S Hughes, P Johnson, A Mistlin, C Small	All to note
3	<p>Matters Arising:</p> <ul style="list-style-type: none"> • Deputy Treasurer. – A Gush nominated for this role; all Trustees voted in favour of the proposal. Contact details to be shared with Treasurer. • Membership. – thanks to I Gush for following up missing contact details with students. President has also been in contact which has resulted in a couple of responses and resuming subscriptions. A “PAC Members” WhatsApp group will be used for communication going forward. This was approved by the Trustees. An email explaining the new group will be sent. • "Thank You" to donors. – A discussion of the current process identified that improvements could be made. A donation form will be tested on the website, the information provided will be extracted to allow the donation to be acknowledged. A thank you needs to be sent for a recent donation from the junior team of a rugby club, contact details to be supplied to President. 	<p>All to note</p> <p>President</p> <p>D Gush</p> <p>D Littlejohns</p> <p>D Littlejohns</p> <p>B Scholefield</p>
4	<p>Financial Position: Apologies were received from the Treasurer.</p> <p>PENGIN sales: How many of the initial donated bottles remain unsold needs to be determined, as the arrangement with the distillery will change once sold. Contacts will be provided.</p> <p>B Challacombe will provide the Deputy Treasurer with all necessary information to contact the manufacturers and the Charity Commission in relation to the PENGIN sales.</p>	<p>All to note</p> <p>B Challacombe</p> <p>Deputy Treasurer</p>
5	<p>Recent PAC (and Penguin Peloton) activities:</p> <ul style="list-style-type: none"> • Scanlan Cup. (Past v Present) April 22nd, followed by GHRFC dinner. The evening went well with £837.16 raised at the dinner for PAC. Photos of the day have been received by D Littlejohns, awaiting written report, which is with the President, before the web pages can be updated. • Bermondsey to Bruges [B2B]. Penguin Peloton cycle trip 29 Apr – 1 May 2023. The event was a success and the target of £50,000 was met. The event for next year needs to be arranged, in the meantime please see the written report and pictures: https://www.penguinsagainstcancer.org.uk/b2b-bermondsey-bruges-peloton 	<p>All to note</p> <p>D Littlejohns</p> <p>President</p> <p>President</p>

6	<p>Future Proposed activities:</p> <ul style="list-style-type: none"> • PAC Golf Day. Westerham Golf Club, 16th June 2023. Prices £70 golf & dinner or £20 for non-golfers attending dinner. 10 teams, approx. 40 golfers are expected with another 10 joining for the dinner. There is no auction, encouraging membership of PAC and attendance at the 10th anniversary ball. • 10th Anniversary Ball. 4th November 2023. Slow progress, lots of interest but majority of monies not yet received. 18 tables accounted for, need to sell 25. A further email communication will be sent. All Trustees please assist with auction items, Vice-President wants to combine items into experience packages and be able to advertise them prior to the evening. • AGM Date. Needs to be before end of year but not the same date as the Ball. Consensus that early December weekend would be suitable, Sat 2nd, venue to be identified. <p>[More detail can be found under Future Events on the PAC website www.penguinsagainstcancer.org.uk/forthcoming-events]</p>	<p>All to note</p> <p>Vice-President</p> <p>C Gush D Littlejohns</p> <p>All to note</p> <p>C Gush</p>
7	<p>PAC Research Committee:</p> <p>PAC has formed an academic committee to oversee the Research Awards:</p> <ul style="list-style-type: none"> • The Fergus Scholefield Cancer Research Fund Award (£5000 annually). An application from Dr. J Selfe from The Institute of Cancer Research, has been approved. • The Chris Howell Urological Cancer Research Award (joint with The Urology Foundation) (£5000 annually matched by TUF). Working in conjunction with TUF. • The Ruth Prosser Women's Cancer Research Award (£5000 annually). Awaiting an update <p>https://www.penguinsagainstcancer.org.uk/research</p>	<p>All to note</p> <p>S Hughes</p> <p>President</p>
8	<p>Recent PAC Grants Made:</p> <ul style="list-style-type: none"> • £5,000 to Bowel Cancer UK <p>Full list of grants available https://www.penguinsagainstcancer.org.uk/grants and acknowledgement letters https://www.penguinsagainstcancer.org.uk/thanks</p>	<p>All to note</p>
9	<p>Future proposed grants:</p> <ul style="list-style-type: none"> • The following grant nominations were all approved by the Trustees during the meeting: • Guy's Cancer Charity £5,000 • Princess Alice Hospice £5,000 • Pancreatic Cancer UK £5,000 • St Luke's Hospice £5,000 • Lymphoma Action £5,000 • The Urology Foundation £25,000 <p>A further nomination is being checked to ensure it meets PAC requirements.</p>	<p>All to note</p> <p>President</p>

10	AOB: B Scholefield will be leaving his current role, it was proposed and accepted that the Fergus Cup will be used for future Penguins v Freshers fixtures.	All to note
11	DONM: TBC (September 2023)	All to note

Signed as accurate:

C A Beardmore

P Davis