

Record of the Penguins Against Cancer Trustees meeting held on 28/01/24 via Teams, commencing at 12:00

Item	Description	Action
(a)	(b)	(c)
1	<p>Attendees: 7 Trustees: C A Beardmore, C E Beardmore, C Gush, D Gush, P Gush, G Thomason Representative / Official: A Gush Observers:</p>	All to note.
2	<p>Apologies for absence: S Hughes</p>	All to note.
3	<p>Matters Arising:</p> <ul style="list-style-type: none"> • Charity Commission. – AGM updates have been enacted on the CC website, new treasurer, changes to Trustees and address details. • Governance / Policy Documents. – As agreed at the AGM the GDPR policy has been updated. Other policy documents will be reviewed. Events Policy 	<p>All to note.</p> <p>President</p> <p>D Gush P & C Gush</p>
4	<p>Membership:</p> <ul style="list-style-type: none"> • Subscriptions. – No further update on subscriptions since the AGM. Awaiting access to bank statements to check recent payments. 	All to note.
5	<p>Financial Position:</p> <ul style="list-style-type: none"> • NatWest Changes. – All required information has been supplied to the bank, still waiting for this to be resolved. Treasurer to follow up, hoping this will be remedied soon. • Annual Report. – Information has been supplied to the Independent Examiner, no indication that the report deadline will be missed. Follow up emails have been sent by Treasurer and Secretary. If anything is required, it will be supplied. • AGM date change. – A date change was suggested at the AGM in order to make the financial reporting more relevant to the end of the financial year. This also avoids the busy submission period for independent examiners. The next AGM will be held on 1st June 2024. • Fundraising Regulator. – The annual subscription is due for renewal; a new sponsor will be required for this year. C A Beardmore kindly offered to cover this cost during the meeting. Subscription details to be provided. • Other Activities. – Expecting £675 from PayPal in near future. Gift Aid claims exercise has been started. 	<p>All to note.</p> <p>G Thomason</p> <p>G Thomason</p> <p>G Thomason</p> <p>D Gush</p> <p>G Thomason</p>

6	<p>Recent PAC activities:</p> <ul style="list-style-type: none"> • AGM. 02/12/23. - A successful day, meeting notes are available on the website. • Fergus Scholefield Memorial Cup. 20/01/24 – A report is expected for inclusion on the website. Both teams, and supporters, enjoyed themselves. The match was followed by a social gathering and a raffle, thanks to J Dunbar, £560 to PAC. • The Urology Foundation. 16/01/24. – TUF hosted C E Beardmore and shared plans for 2024. (See AOB) • Details of events. - www.penguinsagainstcancer.org.uk/events 	<p>All to note.</p> <p>P Gush</p> <p>President</p>
7	<p>Future Proposed activities:</p> <ul style="list-style-type: none"> • The Scanlan Cup. – Past v Present. 20/04/2024. An invitation will be extended to T Scanlon and S Hodges to attend. • Penguin Peloton. – 3rd to 5th May 2024 to Blackpool Tower. Preparation well in hand. 41 riders, 18 of these are students. A push on fund raising will be starting soon. Donation link on website. • AGM. – 01/06/24. Venue to be determined. Market Porter suggested. • PAC in the Peak District. – 9th to 13th June 2024. Details on website if anyone wants to get involved. • PAC Thames Skiff Rowing. – 20th to 26th June 2024. Sponsorship details to follow. • PAC Annual Golf Day. – 20/09/24. Change of venue to Purley Downs Golf Club, £80 golf & dinner. • PAC Dinner Dance. – 02/11/24. Venues visited; minimum number of attendees is 120. Still at exploratory stage, reviewing options for venue and price; cost will be a consideration with many other activities this year. <p>[More detail can be found under Future Events on the PAC website www.penguinsagainstcancer.org.uk/forthcoming-events]</p>	<p>All to note.</p> <p>President</p> <p>President</p> <p>President</p> <p>President</p> <p>President</p> <p>P Gush</p> <p>C Gush</p>
8	<p>PAC Research Committee:</p> <ul style="list-style-type: none"> • The Fergus Scholefield Cancer Research Fund Award (£5000 annually). Institute of Cancer Research. Awarded in May 2023. • The Chris Howell Urological Cancer Research Award (joint with The Urology Foundation) (£5000 annually matched by TUF). Working in conjunction with TUF. The Urology Foundation, awarded in May 2023. • The Ruth Prosser Women’s Cancer Research Award (£5000 annually). University of Dundee awarded in August 2023. <p>S Hughes sent apologies, content for the website will be reviewed. Discussions will take place with the academic committee to discuss the 2024 awards. www.penguinsagainstcancer.org.uk/research</p>	<p>All to note.</p> <p>S Hughes</p>

9	<p>Recent PAC Grants Made:</p> <ul style="list-style-type: none"> • None at present. Awaiting NatWest transfer to new Treasurer. <p>Full list of grants available https://www.penguinsagainstcancer.org.uk/grants and acknowledgement letters https://www.penguinsagainstcancer.org.uk/thanks</p>	All to note.
10	<p>Future proposed grants:</p> <ul style="list-style-type: none"> • The Urology Foundation. £5000, proposed by B Challacombe and C E Beardmore • CoppaFeel! £5000, proposed by C A Beardmore and C Gush • Breast Cancer Now. £5000, proposed by G Bevan and S Hill. • Neuroendocrine Cancer UK. £5000, proposed by P Davis and C E Beardmore. • The above proposed grants have all been approved, awaiting new chequebook. 	All to note.
11	<p>AOB:</p> <ul style="list-style-type: none"> • Proposed TUF Mini Research Projects Fund. – Mini research grants of £1500 to postgraduate students. 10 projects planned annually so £15,000 required. TUF suggested that TUF and PAC consider jointly funding this initiative. PAC will only fund cancer related projects. An initial period of one year was proposed (PAC providing £7500) with an annual review. This proposal was accepted with all in favour. • Urology Awareness Month. – TUF are proposing an awareness campaign in September and suggested PAC involvement. Following a discussion, it was felt that students may want to get involved rather than PAC. • Target Ovarian Cancer. – following their contribution to the Ball video a suggestion has been received to further develop the relationship with PAC. • Carried forward from AGM. – A proposal had been received from GHRFC suggesting the club President should be an automatic Trustee of PAC and that a direct link should be made between the two entities. This was discussed and deemed to not be taken any further and the relationship to remain as current. The President will formally reply to GHRFC. Those against the proposal: All. 	<p>All to note.</p> <p>President</p> <p>B Challacombe</p> <p>P Gush</p> <p>President.</p>
12	<p>DONM: March 24th, 2024 & April 20th, 2024.</p>	All to note

Signed as accurate:

C Gush

G Thomason